



My application for Credit Transfer is based on the following:

Previous Study at _____ (insert name of college/institute)

Name of the course _____

Was the course completed? Yes No

I have attached a certified copy of the **Official Academic Transcript** to this application.
Please note: the transcript must clearly show the subjects completed, the results gained per subject and a legend indicating the meaning of the grades awarded (if required)

I declare that the information provided in this application is true and correct. I understand that it is my responsibility to provide accurate documentation. I understand that my application cannot be considered without submission of an Official Academic Transcript. I authorise Crown College to obtain further relevant documentation where necessary. I acknowledge that Crown College reserves the right to vary any decision regarding admission or enrolment made on the basis of incorrect or incomplete information.

Signature		Date	
------------------	--	-------------	--

Crown College Use Only

Assessor Name		Signature	
RTO Administration		Initial	

Document ID CCIS62	CRICOS Provider No 03582D	Version No 1.0	Controlled copy, uncontrolled when printed
Release Date: May 2017	G:\HR\TRAINING\4. CROWN COLLEGE - INTERNATIONAL\ADMINISTRATION\Templates\Application for Credit Transfer.docx		